



No. DG-03

Classification: Director General

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## PROCEDURES FOR A SMOKE-FREE COLLEGE

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Adopted: November 27, 2017

Amended: November 25 2020

Effective: members of the College's Communities are permitted through the First Peoples' Security and the Plant and activities 48 hours prior to

### 2. Roles and responsibilities

#### 2.1 Plant and Facilities

##### 2.1.1 Signage

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##### 2.1.2 Equipment

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##### 2.1.3 Enforcement

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Any person at the College who wishes to report a violation of this policy may do so by contacting the Security Office at local 1500, or report it in person at room 2E.14.

## **2.2 Communications**

### **2.2.1 Information about the policy**

The Policy is available on the College's website.

### **2.2.2 Awareness campaign**

At the start of each semester, the Communications Office will launch an awareness campaign to remind the college community that the campus of Dawson College is smoke-free.

## **2.3 Student Services**

During the Fall semester, upon the implementation of the Policy for a Smoke-free College, the Office of Student Services will conduct a survey of students and employees to obtain information about their smoking behaviour.

Towards the end of each Winter semester, Student Services will conduct a survey of students and employees to assess the effectiveness of the policy and determine if additional programming and support are necessary.

## **2.4 Health Services**

Through the Health Services Department, the College provides educational programming and support to students who are smokers and wish to quit smoking.

## **2.5 Human Resources**

Through the Human Resources Department, the College provides educational programming and support to employees who are smokers and wish to quit smoking.