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Step 1: Be Clear on the Grant Proposal Message

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Distinguish Needs from Solutions that Meet the Needs

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Modality Approach to Grant Writing

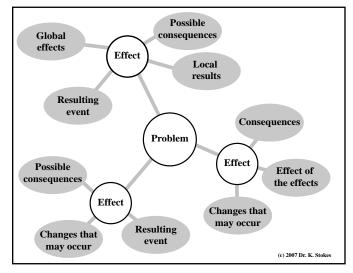
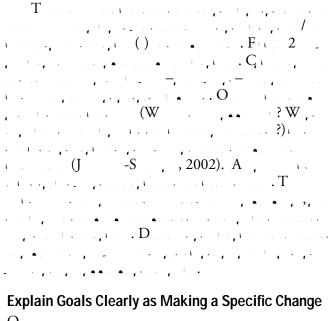
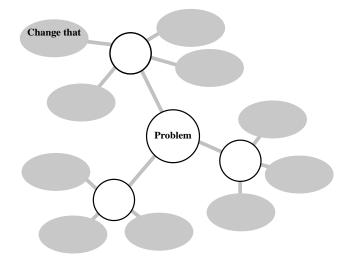


Figure 1. Logical Mind Mapping Exercise Shows the Existence (and Severity) of a Problem



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Modality Approach to Grant Writing

Act I – setting up the st	ory – where, when, who, why, wha	at, how			
Setting	A working class neighborhood of 82 houses				
Protagonist	Our community and your grant-making agency working together				
Imbalance faced		ng to ruin the lives of 82 American families with fear / threat of			
	serious losses (property and ma				
Balance sought	The original peace can be resto				
Solution to pursue	Training a volunteer Neighborhc and eliminate fears that current	od Watch program can empower residents to reduce crime y grip them			
Act II – developing the	action with facts and evidence				
Main point 1		Supporting point 1.1 evidence from research			
Neighborhood Watch p	rograms work	Supporting point 1.2 evidence from other Neighborhood Watch programs			
		Supporting point 1.3 evidence from local police department crime reports			
Main point 2 The residents of this ar	ea are properly motivated	Supporting point 2.1 48 neighbors made commitments to participate			
		Supporting point 2.2 elderly and disabled folks agreed to provide coffee			
		Supporting point 2.3 parents of small children agreed to provide batteries, etc.			
		Supporting point 3.1 police have given a list of needed safety equipment			
		Supporting point 3.2 police will train volunteers on two evenings for free			
		Supporting point 3.3 All that is needed is \$1,600 to purchase safety equipment			
Act III – frame the reso	lution				
Crisis	[Briefly restate the crisis / problem and its negative effects] Rising crime rates are threatening to ruin the lives of 82 American families with fear / threat of serious losses (property and maybe life)				
Solution restated	[Repeat something the audience already knows—the needed solution] Peace can be restored to these families with the right action plan				
Climax	[Provide an overall "theme" to bring together all parts of the message] "Neighborhood crime need not be the end of an American community"				
Resolution	[Provide a simple, catchy phrase to plant your idea in the minds of the audience and prompt them to view your project favorably] Empowering individuals can revitalize American communities				

Figure 3. A Storyboard Template Can Be used for Organizing a Grant Proposal. Atkinson's Storyboards Organize Complex Information with Both Logical Facts and Emotional Appeals

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Practical experience with modality analysis

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234 Technical Communication

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Visual words: spectrum, focus, vision, focusing

Auditory words: communication, named

Kinesthetic words: sending, across, produce, responded, care, basic and applied, grew, encompass, demonstrating, expanding, established, create, support, service, created, held, creation, integrated, operate, sites, stepped down, strengthening, areas of collaboration, sharpening, emerging, revitalized, substantive, exploring, approach, impact, delivery, moving, targeting, held, pressing, impact, through, areas, mov-

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Example of Modality Analysis Applied to a Government RFP

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Further Research and Applications are Needed

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