

**MINUTES OF THE 519<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON ~~15.72 0.72 06.20.72.0172 B.Y2 0.72 0172 0.37170m1~~ VIDEOCONFERENCE**

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PRESENT: Stéphane Beaudet                      Michael Goldwax, Chair  
Michelle Carangi                                Angie Gugliotti  
Alexandrah Cardona                         ~~Steve~~ L3nz.te Gz  
Rob Cassidy  
Francesca Cuffaro  
Daniela Diaz-Jimenez  
Diane Gauvin

**519.5 BUSINESS ARISING FROM THE MINUTES**

**519.6 NEW BUSINESS**

- .1 Annual Financial Statements 2020-21
- .2 CRISPESH Annual Report 2020-21
- .3 Research Ethics Board (REB) Annual Report 2020-21
- .4 Dawson College Annual Report 2020-21
- .5 Construction Contract – Replacement of the J Wing roof (Daycare)
- .6 Infrastructure Program – Renovation of the Physical Education Athletics Recreational Centre (P.A.R.C.)
- .7 Contract Amendments – Renovation of Oliver’s
- .8 Review of the Policy on Sexual Violence
- .9 Short Term Financing

**519.7 VARIA**

**519.8 DATE OF NEXT MEETING**

**519.9 ADJOURNMENT**

The Chair, Michael Goldwax welcomed all to the meeting.

**519.1 ADOPTION OF THE AGENDA OF THE 519<sup>th</sup> MEETING**

The Chair asked that items 519.6.1 and 519.6.2 be presented following the adoption of the minutes.

It was moved by Sean Smith, seconded by Rob Cassidy, **THAT THE AMENDED AGENDA OF THE 519<sup>th</sup> MEETING BE ADOPTED.**

The motion was adopted unanimously.

**519.2 ADOPTION OF THE MINUTES OF THE 518<sup>th</sup> MEETING**

It was moved by Angie Gugliotti, seconded by Kelly Ann Morel, **THAT THE MINUTES OF THE 518<sup>th</sup> MEETING BE ADOPTED.**

The motion was adopted unanimously by ~~all~~ ~~the~~ ~~members~~ ~~of~~ ~~the~~ ~~Board~~ ~~of~~ ~~Governors~~ ~~of~~ ~~Dawson~~ ~~College~~ ~~on~~ ~~November~~ ~~24,~~ ~~2021~~ ~~at~~ ~~10:00~~ ~~am~~ ~~in~~ ~~the~~ ~~Meeting~~ ~~Room~~ ~~of~~ ~~the~~ ~~College~~ ~~at~~ ~~100~~ ~~College~~ ~~Street~~ ~~Montreal~~ ~~Quebec~~ ~~H3C~~ ~~2T4~~ ~~Canada~~ ~~(E)~~ ~~-10~~ ~~bl~~ ~~sec~~ ~~nan~~ ~~IT~~ ~~AG~~ ~~EN~~ ~~Uf~~ ~~-EMC~~ ~~/e~~ ~~c~~

## 519.4 REPORTS

### .1 Report of the Executive Committee

Diane Gauvin reported that a number of staffing changes and positions were put on hold till fall 2021 and were presented at the November 10<sup>th</sup> meeting of the Executive Committee. These changes were effective immediately:

- The position of Manager of Payroll, held by Karen Guilbault was abolished and a new position of Coordinator of Payroll was created. Karen Guilbault was appointed to this position.
- A position of Administration Technician was created within the Finance department to meet the needs of the department.
- Following an analysis of responsibilities undertaken in the Science, Medical Studies and Engineering sector, a second position of Associate Dean was created.
- Following analysis of various changes of operations in the Sustainability office, the position of Administration Officer was created.

A revision to the 2021-22 Operating budget was presented with a motion that the Operating Budget (Revision 1) with revenues of \$102,753,000 and expenses of \$103,390,000 for a 2021-22 budgeted deficit of \$637,000 be approved.

### .2 Report of the Chau6 (ha)1055 (ns)-,tau6 (h ( d6 ( 2021)TJ0 T5.163w 20.054 0 Td( )TJMC /P 7/M

## **.5 Report of the Chair of Senate**

Marianne Pelton, Chair of Senate stated that at their meeting of November 16, 2021 the following items were addressed:

- The Institutional Student Evaluation Policy (ISEP)

- **Annexes 1 à 5**
- **Notes complémentaires**

The motion was adopted unanimously.

The Chair and the Director General congratulated and thanked all for their outstanding work, namely Glenys Ronnie, Ani Kotchounian and the Finance team, Information Systems and Technology, Academic Systems, Facilities Management and Christine Regimbal from RCGT.

**.2 CRISPESH Annual Report 2020-21**

Diane Gauvin explained the role of CRISPESH and its partnership with Dawson and Cégep du Vieux Montréal.

Roch Ducharme, the Director General of CRISPESH reviewed the annual report.

It was moved by Steve Hatajlo, seconded by Angie Gugliotti, **THAT THE BOARD OF GOVERNORS APPROVES THE CRISPESH ANNUAL REPORT 2020-21.**

The motion was adopted unanimously.

The Chair thanked Roch Ducharme and his team for their outstanding work.

**.3 Research Ethics Board (REB) Annual Report 2020-21**

To be presented at the next Board meeting.

**.4 Dawson College Annual Report 2020-21**

The Director General stated that all colleges must submit an annual report as prescribed by the Ministry. She reviewed the highlights of the report.

It was moved by Francesca Cuffaro, seconded by Michelle Carangi, **THAT THE BOARD OF GOVERNORS ADOPTS THE DAWSON COLLEGE ANNUAL REPORT 2020-21.**

The motion was adopted unanimously.

**.5. Construction Contract – Replacement of the J Wing roof (Daycare)**

Wai Bong Shum, Director of Facilities Management stated that because of the heritage value of the building, the City of Westmount and the Ministère de la Culture et Communications required that the existing asphalt shingle roof be replaced by a copper roof. A public call for tenders was posted, four companies picked up the documents, four companies submitted bids and all met the bid requirements. The lowest conforming bidder is Toitures Trois Étoiles Inc.

It was moved by Sean Smith, seconded by Francesca Cuffaro, **THAT THE CONTRACT FOR THE REPLACEMENT OF THE J WING ROOF BE AWARDED TO TOITURES TROIS ÉTOILES INC. IN THE AMOUNT OF \$555,550 EXCLUDING TAXES.**

**.7 Contract Amendment – Renovation of Oliver’s**

Wai Bong Shum stated that at the June 2021 Board meeting a contract was awarded to PlanIT Construction in the amount of \$355,630 for the renovation of Oliver’s. The project ran into unforeseeable site condition which caused delays and additional expenditures. The current accepted additional expenditures are \$35,544 which represents an increase of 9.99% to the original contract. As the contract moves forward, there will be more expenditures. The architect projects the additional expenditures over 10% to be \$9,000 which totals an increase of \$44,563.

- 1) It was moved by Angie Gugliotti, seconded by Steve Hatajlo, **THAT THE BOARD OFt taVt10.5 (t)-6.1 0 Td( NO6)-6.6RSt NO6ent0.6t StVScce.2 (i)2.-6 ( )0.E(i)2.-1.141**

It was moved by Francesca Cuffaro, seconded by Nathalie Lachance, **THAT**

**ATTENDU QUE, CONFORMÉMENT À L'ARTICLE 78 DE LA LOI SUR L'ADMINISTRATION FINANCIÈRE (RLRQ, CHAPITRE A-6.001), LE COLLÈGE DAWSON (L' « EMPRUNTEUR ») SOUHAITE INSTITUER UN RÉGIME D'EMPRUNTS, VALIDE JUSQU'AU 31 DÉCEMBRE 2022, LUI PERMETTANT D'EFFECTUER DES EMPRUNTS PAR MARGE DE CRÉDIT AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT, POUR FINANCER SES PROJETS D'INVESTISSEMENT POUR LESQUELS UNE SUBVENTION**



**FINANCIÈRE;**

**IL EST EN CONSÉQUENCE RÉSOLU :**

- 1. QUE, SOUS RÉSERVE DE L'AUTORISATION REQUISE DE LA  
MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR, L'EMPRUNTEUR**





